

# Anti-Bribery and Corruption Policy

#### Introduction

- 1.1. EV Cargo¹ is a signatory of the UN Global Compact (UNGC), which is the largest corporate sustainability initiative. The UNGC made a call to all companies to align strategies and operations with universal principles on human rights, labour, environment and anti-corruption, and take action that advances societal goals. This policy is based on principles 10 of the UNGC and Global reporting Initiative (GRI). EV Cargo expects its organisation, Partner Network and Suppliers to adhere to the Policy outlined below.
- 1.2. If you have any questions on this Policy or you are unclear on how you should act in a particular situation, you must before acting ask your supervisor, manager, Ethical Trade Manager or Sustainability Champions.
- 1.3. EV Cargo Sustainability Committee will receive reports on a monthly basis regarding breaches of this policy.

## What is bribery?

- 2.1. Bribery is a form of corruption. Defined simply, corruption is the misuse of entrusted power for private benefit.
- 2.2. A bribe is any financial or other advantage which is offered, provided, authorised, requested or received as an inducement or reward for the improper performance of a person's relevant function or the receipt of which in itself would constitute improper conduct. In some jurisdictions it can include simply conferring any value or advantage on an employee or individual employed as an agent if there is a risk that its acceptance will be concealed from the employer.
- 2.3. A bribe can include money, or any offer, promise or gift of something of value or advantage. It need not necessarily be of large value at all. It might include entertainment, travel, incentive programs, signing bonuses, an offer of employment or internship, overpaying government suppliers, or rebates or "kickbacks" in relation to services provided to EV Cargo. It might also include intangible benefits such as the provision of information or assistance in obtaining a benefit or advantage.

## **Definitions and interpretation**

- 3.1 The following terms shall be defined and/or interpreted as follows:
- 3.2 There is no globally accepted definition of Bribery and Corruption, however:
  - a. Bribery shall mean the direct or indirect giving, offering, promising or receiving of anything of value with the intention of improperly influencing the behaviour or

<sup>&</sup>lt;sup>1</sup> EV Cargo refers to the entirety of EV Cargo Group within the United Kingdom and Global Network.



- decision-making of any person in order to obtain, or retain, an advantage, or the rewarding of any person for such behaviour;
- b. Corruption shall mean, the dishonest or fraudulent misuse of power or the improper performance of a function which is of a public nature, connected with a business, performed in the course of employment, and/or any function performed by or on behalf of a body of persons (incorporated or unincorporated).
- 3.3. Employees shall mean, all individuals working at all levels and grades within EV Cargo, whether full-time or part-time, regardless of location, including, directors, senior managers, officers, consultants, trainees, seconded staff, homeworkers, casual workers, agency staff, volunteers, interns, agents and sponsors;
- 3.4. Public Officials shall include, but are not limited to:
  - a. Public or government officials, agents, employees, or representatives;
  - b. Any political party or political party officials, agents, employees or representatives;
  - c. Candidates for public or political party office;
  - d. Members of public assemblies.
  - e. Officials and employees of international organisations (e.g. the United Nations, the World Bank or the IMF
  - f. Judges or officials of international courts; and
  - g. Government controlled administrations' and state-owned companies' employees.
- 3.5. Third Parties shall mean, any individual or organisation you come into contact with during the course of your work for EV Cargo, and includes actual and potential clients, customers, suppliers, distributors, business contacts, agents, advisers, and government and public bodies, including their advisors, representatives and officials, politicians and political parties;
- 3.6. A Gift shall mean any payment, gratuity, gratification, present or advantage (pecuniary or otherwise), offered or received, and include:
  - a. Presents, goods, equipment;
  - b. Personal discounts, commissions or other forms of remuneration;
  - c. Cash, gratuity, payments, loans or advances or cash equivalents like gifts certificates, gift vouchers, shopping cards; and
  - d. Free services, for instance insurance, tuition fees, repair or improvement works or any preferential treatment.
- 3.7. Hospitality shall mean, any form of social amenity, entertainment, travelling and accommodation or any invitation offered or received and includes:
  - a. Meals: breakfast, lunch, dinner, cocktails, receptions;
  - b. Hotel accommodation;



- c. Travel and trips by car, air, train or boat;
- d. Seminars, conventions; and
- e. Invitations to sporting, cultural or social events.

#### **Background**

- 4.1. At EV Cargo, we are committed to carrying out our business activities in an ethical and lawful way.
- 4.2. We take a zero-tolerance approach to bribery and corruption and we are committed to acting professionally, fairly and with integrity in all our business dealings and relationships wherever we operate.
- 4.3. Any local laws, customs or practices which condone, permit or overlook bribery or corruption below a threshold are to be disregarded for the purpose of compliance with this policy.
- 4.4. The purpose of this policy is to:
  - a. Set out our responsibilities and minimum standards;
  - b. Set out the responsibilities of those working for us; and
  - c. Provide information and guidance to ensure compliance with all relevant laws and regulations including the US Foreign Corrupt Practices Act 1977 ("FCPA") and the UK Bribery Act 2010 ("UKBA").
- 4.5. We expect our business partners and suppliers to adopt standards which match our own when engaged in business with EV Cargo or when acting on our behalf.
- 4.6. This policy outlines what the company deems to be acceptable and unacceptable behaviour in order to protect our reputation and ensure compliance with anti-corruption legislation. It does not substitute the need for you to apply your own good judgment and common sense because it cannot cover every scenario that may arise.
- 4.7. For the avoidance of doubt, EV Cargo will not impose any penalty on an employee who complies with EV Cargo' rules by refusing to engage in any form of bribery and corruption, even if such a decision results in losing business or any other adverse commercial consequences.
- 4.8. All employees, business partners and suppliers are strongly encouraged to raise any questions, doubts or concerns relating to any aspect of this policy in accordance with paragraphs **69 72, below.**

## **Application**

5.1. This policy applies to EV Cargo; its subsidiaries, associates, and minority companies; employees of these entities (see definition above); and any other person associated with these entities, wherever located.

#### **Facilitation payments**



- 6.1. Facilitation Payments are usually unofficial payments to public officials made for the purpose of securing, facilitating, or expediting the administrative performance of routine governmental actions (for example, issuing permits or licenses, immigration controls or releasing goods held in customs) and are sometimes referred to as 'speed' or 'grease' payments.
- 6.2. Whilst some local written anti-bribery laws permit such payments, as indicated above such laws are to be ignored for the purposes of this policy EV Cargo's policy is to prohibit such practices.
- 6.3. Sometimes these payments are demanded in a threatening way. If you believe that you (or anybody else) would be in danger if you don't make a payment, we would not expect you to refuse to make it. If you do make a payment in these circumstances, you must inform the EV Cargo Ethical Trade Manager as soon as possible (contact details can be found at the bottom of this policy).
- 6.4. Assuming the payment was made in response to a threat to life, safety, or health, the circumstances would not result in disciplinary action. Any payment made should be reported promptly, to the Ethical Trade Manager when safe to do so.

### Gifts and hospitality

- 7.1. Offering or accepting reasonable, and proportionate, gifts and hospitality constitutes accepted practice and is part of establishing, and maintaining, good business relationships. Nevertheless, it is important to recognise that certain gifts and instances of hospitality may be perceived as excessive, or otherwise improper. As a result, all employees must give prior careful consideration to the nature of, and intention behind, each proposed gift and instance of hospitality (whether to be offered or received).
- 7.2. According to their position, some employees will face this situation more often than others. It is critical that employees having direct relationships with customers or suppliers, including public officials, sub-contractors, business partners, agents, consultants, representatives, regulating bodies or authorities, media or any other third party, are fully informed and comply with this instruction. This applies regardless of whether the gifts and hospitality are offered or given directly or through an intermediary.
- 7.3. We are a people-based business and therefore reasonable hospitality and the giving of modest gifts in a normal business setting is acceptable. However, we want to be successful in business for the right reasons. A payment or provision of a gift intended to improperly influence a decision maker is not how we win business and is not permitted in law (see the definition of Bribery and Corruption, above).
- 7.4. We recognise that, in some cultures, good business relations may sometimes involve the exchange of symbolic gifts and hospitality.
- 7.5. The basic question to ask when considering whether a proposed gift and instance of hospitality (whether to be offered or received) could be viewed as improper is:
  - a. "Is the gift or hospitality proportionate, reasonable and not unduly extravagant given the circumstances; and
  - b. offered without any illegal and/or otherwise unethical intention?"
- 7.6. If the answer is "Yes" to both parts of the basic question, such gift or hospitality is unlikely to breach anti-bribery and anti-corruption laws.



- 7.7. If the answer to either question is "No", the employee should not offer or accept the gift or hospitality, even if it falls within the authorised limits described below.
- 7.8. To ensure that a proposed gift or instance of hospitality is not viewed as improper, all employees must abide by the principles and prior approval requirements set forth below.

## **Guiding principles**

8.1. The following guiding principles should be kept in mind:

Guiding Principle	Explanation
No Advantage	Any gift or the granting of any form of hospitality must not be made with the purpose of obtaining, in breach of the recipient's duties, an advantage of any kind or to influence the outcome of a business decision. The same applies when receiving a gift or benefiting from a hospitality.
Reasonable Value	Gifts and hospitality are intended to be mere expressions of courtesy. They should be limited to a reasonable value.  Determining what is reasonable can vary from a country to another according to standards of living and local customs. The hierarchical level of the giver and of the receiver is also a criterion to be taken into consideration.
On Behalf of EV Cargo	Gifts and hospitality are provided on behalf of EV Cargo and paid for by EV Cargo. When the purpose is a professional relationship, no employee can pay for the gift or hospitality personally.
Frequency	Expensive gifts and hospitality offered, or given, to a third party must remain exceptional.
Occurrence	Offering or receiving a gift or hospitality is prohibited at critical periods when important business decisions are made. For example, during a bidding/tender process, before a contract is signed, when a contract is renegotiated, and when a claim occurs.
Reciprocity	Given that gifts and hospitality do not have the purpose of influencing a business decision and as they must be of a reasonable, modest or symbolic value, reciprocity is a key element to evaluating whether the gifts and hospitality offered, or received, are appropriate.



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## Prior approval requirements regarding gifts and hospitality

9.1. In respect of the following categories of individual, an employee must obtain prior written approval from the CEO before giving or receiving a gift or hospitality:

#### **Public Officials**

- 9.1.1. Any gift or hospitality of any value offered to or by a Public Official of any kind must be approved in writing in advance, with the exception of:
  - a. modest refreshments (e.g., soft drinks, coffee, tea, sandwiches, etc.) offered in connection with a business meeting;
  - b. items of nominal value (e.g., logo cups, hats, shirts, USB drives, calendars and notebooks which bear a company or other official logo) that are generally distributed by the company to its clients, vendors and others as a token of goodwill or for promotional purposes.

#### Private Individuals

- a. Any gift or hospitality offered to, or by, an individual who is not a Public Official in circumstances in which that individual is a representative of a potential client, a competitor, or any other interested party involved in an ongoing procurement process, or in which EV Cargo is otherwise in the process of actively seeking to secure a contract.
- b. Any gift or hospitality offered to, or by, an individual who is not a Public Official of a value exceeding £50 in respect of gifts and £100 in respect of hospitality, or the foreign currency equivalent (referred to herein as the "Threshold Amount"), must be approved, in writing, in advance.
- c. Charitable donations, including sponsorship. Further information is contained within this policy under Charitable Donations.
- d. Corporate hospitality where the collective amount exceeds £2000.
- 9.2. If you are unsure about a particular situation involving the receipt of provision of gifts and hospitality, you should not hesitate to seek advice from the EV Cargo Ethical Trade Manager, and you are encouraged to do so by EV Cargo.

## **Examples of permissible instances of offering gifts and hospitality**

- 10.1. The giving or receiving of gifts and hospitality is a customary way to strengthen business relationships and, with some restrictions, is a lawful business practice.
- 10.2. The following categories of gifts and hospitality are permitted, as long as they are compliant with the rules and principles above:



- a. Symbolic gifts with, for instance, the EV Cargo logo;
- b. Usual and reasonable business meals e.g. modest breakfasts or lunches;
- c. Meals attended by EV Cargo employees and someone with whom EV Cargo regularly does business or someone who is a prospective client;
- d. Occasional attendance at ordinary sporting or other entertainment events by EV Cargo employees and someone with whom EV Cargo regularly does business or someone who is a prospective client; and
- e. Modest gifts or tokens of goodwill (such as a bottle of wine or bouquet of flowers) following completion of a transaction/matter or during festivals, holidays or other special occasions, provided that: (i) the total value of such gift or hospitality falls below the Threshold Amount; and (ii) the gift or hospitality is offered without illegal intention;
- 10.3. All items and activities must be compliant with all EV Cargo policies and procedures, and alcohol abuse in the course of providing business hospitality is to be avoided.
- 10.4. Hospitality must have a clear business reason, and not just be for the receiver's, or their relatives', personal enjoyment.
- 10.5. It is important to monitor and record frequent low value gifts and hospitality so as to ensure that, when all such instances of gifts and hospitality (for the same client or other individual or body), are taken together, the hospitality does not become disproportionate, unreasonable or unduly extravagant.

## What is not acceptable?

- 11.1. EV Cargo forbids receiving or offering the following categories of gifts and hospitality:
  - a. Personal discounts, commissions or other forms of remuneration;
  - b. Cash, payments, loans or advances, or cash equivalents like gifts certificates, gift vouchers, shopping cards, or even equities and shares;
  - c. Free services like insurance, tuition fees, repair or improvement works or preferential treatment;
  - d. Holiday or leisure packages;
  - e. Sex-related activities or any activities violating fair treatment principles for human beings;
  - f. Gambling activities; and
  - g. All export prohibited goods or illegal items.
- 11.2. For the avoidance of doubt, this is in no way intended to prohibit the giving by EV Cargo, or the receiving by EV Cargo employees, of gifts in order to reward loyalty and/or performance (for example, for long service to EV Cargo).



11.3. Employees are prohibited from requesting benefits of any kind from existing, or prospective, business partners; this is not ethical and may be unlawful. We do not encourage or permit such behaviour.

## **Recordkeeping Concerning gifts or hospitality**

- 12.1. In order to promote and ensure transparency with regard to EV Cargo' policy regarding gifts and hospitality, it is critical that EV Cargo maintains a complete, accurate and timely record of all gifts and instances of hospitality that employees have offered and received which fall within the requirements for pre-approval set out within the gifts and hospitality section of this policy relating to employees abiding by the principles and prior approval requirements.
- 12.2. To achieve such transparency, all employees of EV Cargo must comply with the following policy with regard to record-keeping.
- 12.3. Details (including estimated/actual value) of all gifts and hospitality offered or received by an employee that have required and received written approval in accordance with this provision must be recorded in the following way. The employee concerned must complete an EV Cargo Gifts and Hospitality Approval Form and submit it to the Ethical Trade Manager who will then forward to the CEO for approval. Approval should be sought, and received, before the gift and/or hospitality is given or received unless it is not reasonably practicable to do so, in which case it should be sought as soon as reasonably practicable thereafter.

### **Charitable donations**

- 13.1. Employees of EV Cargo are free to make any charitable donation in a private capacity and not in the course of their role as an employee or linked to EV Cargo in any other manner. However, each employee of EV Cargo should be cautious before agreeing to make any charitable donation (out of their own personal income and not funded by EV Cargo) if such donation has been suggested or initiated by a client or agent of EV Cargo in return or consideration for some benefit to EV Cargo.
- 13.2. An example of this would be where a client of EV Cargo suggests, to an employee of EV Cargo, that making a personal (i.e. not funded by EV Cargo) charitable donation to that client's preferred charity would be viewed favourably.
- 13.3. EV Cargo makes charitable donations from time to time, normally in the form of sponsorship to support an employee's endeavours or a recognised national charitable event e.g. Comic Relief.

#### **Political contributions**

- 13.4. EV Cargo does not make contributions to political parties. We only make charitable donations that are legal and ethical under local laws and practices.
- 13.5. No EV Cargo employee shall make any form of political contribution in the name of the company. A political contribution for these purposes will include any payment or donation to, or for, the benefit of any politician, candidate for election to a public office, political party, organization (including a trade union in the UK), political action committee or similar organization (including the state and municipal levels in the US), lobbyist or lobbying group.
- 13.6. Employees of EV Cargo are free to make any political contribution in a private capacity, consistent with local law and not in the course of their role as an EV Cargo employee or linked to EV Cargo in any other manner. However, each employee of EV Cargo should be cautious before



agreeing to make any charitable donation (out of their own personal income and not funded by EV Cargo) if such donation has been suggested or initiated by a client or agent of EV Cargo in return or consideration for some benefit to EV Cargo.

13.7. An example of this would be where an agent of EV Cargo (i.e. a recruitment consultant) suggests to an employee of EV Cargo that them making a personal (i.e. not funded by EV Cargo) political contribution (as identified by such agent) would be viewed favourably when such agent determines the billing arrangements for work undertaken on behalf of EV Cargo.

## Third parties and associated persons

- 14.1. In the course of EV Cargo' operations, a variety of Third Parties provide services for, or on behalf of, EV Cargo. Individuals in this category are referred to as an Associated Person below.
- 14.2. Examples of Associated Persons are EV Cargo employees, agents, or subsidiaries.
- 14.3. It is important that employees of EV Cargo are vigilant about any Associated Person with whom we do business, and follow the procedures set forth below, in order to ensure that we are not held responsible for the unauthorised acts of another individual or entity.
- 14.4. To prevent public and private corruption, the use of Third Parties is subject to, and governed by, internal compliance and procurement procedures.
- 14.5. Particular attention will be paid to business partners or agents acting in high-risk countries before entering into contracts. Payments made to business partners, agents and representatives should be justifiable and properly recorded. Fees and commissions to be paid to these persons must represent adequate and justifiable remuneration for legitimate services rendered.

#### **Due diligence**

- 15.1. Except as provided below, a risk-based approach due diligence for new Associated Persons engaged by EV Cargo must be conducted by the EV Cargo Ethical Trade Manager or an appropriate designated senior person instructed by the EV Cargo CEO prior to such Associated Person being engaged, and instructed, by EV Cargo. The risk level and significance with the Associated Person should be assessed based on factors such as, the background, experience and reputation of the Associated Person, the nature of the relationship, the size of the contract, the location and type of services being performed, and whether the services will involve interaction with government officials.
- 15.2. A copy of any such Associated Person's own anti-corruption and anti-bribery policy should be requested and reviewed. If the Associated Person does not have an anti-corruption and anti-bribery policy or the EV Cargo Ethical Trade Manager (or their designee) who is over-seeing the due diligence does not consider that the Associated Party anti-corruption and anti-bribery policy is sufficient, a copy of this EV Cargo policy should be provided to the Associated Person and the Associated Person should be asked to confirm, in writing, that it understands the policy and will comply in full with its terms.
- 15.3. With respect to any existing Associated Person, who is reputable, and who demonstrate a similar stance to EV Cargo in relation to bribery and corruption, subject to approval from the EV Cargo Ethical Trade Manager, no further enquiries may be necessary for the purposes of the due diligence. However, it is important that the business activities and operations of each Associated Person of EV Cargo are regularly monitored so that a full bribery and corruption risk assessment can be carried out if circumstances change and, in particular, if a suspicion of bribery or



corruption on the part of the Associated Person arises (for example, if they are subject to negative press or they begin operations in high-risk jurisdictions).

- 15.4. Every agreement with the Associated Person must be in writing and describe:
  - a. The services to be performed;
  - b. The fee basis, the amounts to be paid; and
  - c. The other material terms and conditions.
- 15.4.1. The agreement also should contain written provisions:
  - a. Requiring that the Associated Person comply fully with applicable laws, rules and regulations, including anti-corruption laws;
  - b. Affording EV Cargo appropriate monitoring and audit rights; and
  - c. Allowing EV Cargo to terminate the relationship in the event of non-compliance with any anti-corruption-related undertaking.
- 15.5. Each employee of EV Cargo is responsible for raising any suspicions of bribery and corruption during the course of their dealings with any Associated Person in accordance with the procedure set out in the EV Cargo Whistleblowing Policy. Reports are submitted online <a href="http://www.evcargoglobalforwarding.ethicspoint.com/">http://www.evcargoglobalforwarding.ethicspoint.com/</a>

#### **Procurement**

- 16.1. Contractors, suppliers and other business partners must be engaged through a fair, formal process that includes, where appropriate, written anti-corruption requirements.
- 16.2. You must ensure that all activities and transactions are properly authorised, accurately recorded and undertaken in a manner consistent with EV Cargo policies and applicable anti-corruption laws.
- 16.3. You should base any procurement and contracting decisions on the best value expected to be received, taking into account the merits of price, quality, performance, competency, compliance and suitability. No officers or employees may solicit or accept any financial or other advantage which is offered, provided, authorised, requested or received as an inducement or reward for the improper performance of their duties related to procurement or contracting decisions.
- 16.4. Officers and employees must be vigilant in considering the risks presented by any potential procurement or contracting partners. If you have any concerns as to whether engaging any third party may violate the principles set out in this policy, you must refer those concerns to your supervisor, manager or the Ethical Trading Manager.

## **Record keeping**

17.1. EV Cargo will maintain books and records that accurately, and fairly, reflect all transactions.



- 17.2. No person working for, or on behalf of, EV Cargo may make any false entry in any of EV Cargo' books and records, nor may any such person be a party to the creation of any false or misleading document that supports the disbursement of EV Cargo funds.
- 17.3. EV Cargo shall require accounting for transactions in sufficient detail to ensure that improper payments cannot be hidden from review and in particular you must:
  - Declare and comply with the requirement to record and, where necessary, seek prior approval for all gifts and hospitality accepted or offered, in accordance with the provisions above; and
  - Prepare and maintain, with strict accuracy and completeness, accounts, invoices, memoranda (recording details of all material meetings) and other documents and records relating to dealings with third parties, such as clients, suppliers and business contacts.

## **Training and communication**

- 18.1. Training on this policy forms part of the induction process for new requisite workers. Existing employees will receive regular, relevant training which is mandatory for all requisite EV Cargo employees, from top to bottom.
- 18.2. Our zero-tolerance approach of bribery and corruption must be communicated to all suppliers, contractors and business partners at the outset of our business relationship with them and, as necessary and appropriate, thereafter.

## **Disciplinary action**

- 18.3. Any employee who fails to comply with the provisions of this policy or any applicable anticorruption laws, including the FCPA, or the UKBA, will be subject to disciplinary action.
- 18.4. Examples of actions or omissions that could result in disciplinary action include, but are not limited to the following:
  - a. A breach of the requirements of this policy;
  - b. A breach of the requirements of any applicable anti-corruption laws;
  - c. Failure to report a suspected or actual violation of this policy or any applicable anticorruption laws; and
  - d. Lack of attention or diligence concerning any employees or Associated Persons that directly or indirectly leads to a violation of the requirements of this policy or any applicable anti-corruption laws.

#### **Responsibility for policy**

- 19.1. The EV Cargo Sustainability Committee has responsibility for endorsement of policies impacting the sustainability strategy.
- 19.2. The Sustainability Committee will oversee the work of the EV Cargo Ethical Trade Manager and any individuals to whom particular compliance roles and/or responsibilities have been designated.



- 19.3. The Operating Boards of each business within EV Cargo will have responsibility for effectively implementing the policy and will report any matter relating to violation of the policy to the Sustainability Committee and if of a material nature, the board of EV Cargo.
- 19.4. The policy will be formally reviewed by the Sustainability Committee on an annual basis and monitored regularly by EV Cargo Ethical Trade Manager (in particular, in response to any material changes to relevant law and procedural guidance), in order to ensure that it is appropriate, adequate and effective. Any necessary improvements identified will be implemented immediately and communicated to all EV Cargo Staff.
- 19.5. Employees and any Associated Persons of EV Cargo who are required to comply with the terms of the policy will be advised of any key changes which are made.
- 19.6. Additionally, a bribery risk assessment will be carried out as part of the annual review of this policy and the policy will be revised as necessary. If any new areas of possible bribery and corruption are identified outside of the annual review process, this policy will be amended accordingly.
- 19.7. Internal audit systems and procedures will be subject to regular review to provide assurance that they are effective in combating bribery and corruption.

#### **Questions and concerns**

- 20.1. Employees of EV Cargo are strongly encouraged to raise questions or concerns at the earliest possible opportunity about:
  - a. The scope and application of this policy;
  - b. Whether any particular act constitutes bribery, corruption or a violation of this policy; or
  - c. Any instance or suspicion of malpractice, or any action which could otherwise be viewed as a breach of this policy.
- 20.2. Any such questions or concerns will be treated in the strictest confidence and should be referred to the EV Cargo Ethical Trade Manager.
- 20.3. EV Cargo actively encourages its employees to raise concerns without fear of reprisal or detrimental treatment and undertakes to offer its support to any such persons. Under no circumstances should any employee ignore or "turn a blind eye" when circumstances indicate a possible breach of this policy.

## Speaking out (It's ok to say)

21.1. In order to provide an effective channel for reports of misconduct, EV Cargo has a dedicated online confidential Whistleblowing reporting tool/hotline via EthicsPoint, this can be accessed by following this link

https://secure.ethicspoint.eu/domain/media/en/gui/106419/index.html. Our global colleagues also have access to the EthicsPoint hotline. Simple guidance can be followed to report any misconduct.

#### **Useful contact information:**



22.1. The Ethical Trading Manager has direct feed into the Chief Sustainability Officer of EV Cargo, who has direct links to the CEO of EV Cargo. If you have any concerns and you want to speak out, please use the contact numbers below or EthicsPoint. Your details will remain anonymous, unless expressed otherwise. Remember; it is ok to say.

Email: ethical.trade@evcargo.com