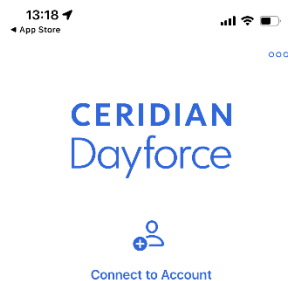


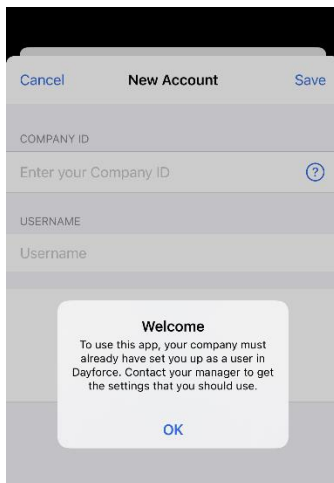
MOBILE APP SET-UP

Download the Mobile iOS or Android Dayforce App from (refer to the DF Mobile Android Guide or DF Mobile iOS Guide)

Select Connect to Account



When the Welcome message appears, press 'OK'



Go to the Company ID, enter **evpeople**

Select 'Verify Company ID'

Go to Authentication Options

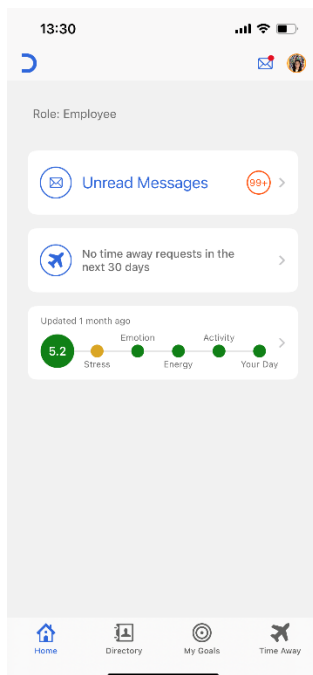
If using non-work mobile, select Dayforce Credentials

- i. Save
- ii. Go to Username, enter **firstname.surname**
- iii. Select whether you wish to enable Face ID or not
- iv. Enter Dayforce Password (if this needs to be set up, please email EVPeople@evcargo.com. If needed to reset, please use the forgotten password link first. If this does not work, please email EVPeople@evcargo.com and a colleague within the People Team will reset this for you)
- v. Log In

If using work mobile and linked to business email address, select 'Single Sign-On (SSO)

- vi. Save
- vii. Log In
- viii. Enter EV Cargo Microsoft email address and password when prompted

Once logged in, you will see the screen as below:



When you are next able to log in to EV People via the full web page, go to your Employee Profile>Settings>Security Settings to set up your security questions and a PIN number

Update Password

Enter your current password and type your new password twice (once to confirm)

Current Password

New Password

Repeat New Password to confirm

Update Security Questions

Select your security questions and enter the corresponding answers. Your Current Password is required to complete this process. These questions will be used to help verify your identity. Answers are case sensitive.

Security Question #1

What is the middle name of your oldest child? ▼

Answer #1

Security Question #2

What was the name of your first pet? ▼

Answer #2

Update your Personal Identification Number (PIN)

Enter your new PIN

New PIN

Save